**Library Card Application Form for**

**Retired Tamkang University Employee**

Serial Number：＿＿＿＿＿

Card Number：＿＿＿＿＿

（by librarian）

Name：＿＿＿＿＿＿＿＿＿＿

Mailing Address：＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿

Telephone：＿＿＿＿＿＿＿＿

E-mail：＿＿＿＿＿＿＿＿＿＿＿＿＿＿

I have read through the attached library regulations.

Signed by applicant：＿＿＿＿＿

Date:＿＿＿＿＿（y/m/d）

* I have read the **Release of Personal Information Agreement** and agree to how my information will be used.

Signed by applicant：＿＿＿＿＿＿＿　　　　　　　　　　　＿＿（y）＿＿（m）＿＿（d）

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Note：

1. To apply for a library card, please bring the form above with retirement document and one 1 inch photo to the second floor of main library circulation desk、Taipei Campus or Lanyang Campus . Main library：(02)2621-5656 Ext:2281、2346；Taipei branch：(02)2321-4033；Lanyang campus library：(03)987-3088 Ext:7044、7010.
2. Borrowers may have 30 items on loan with the loan period of 60 days. The items can be renewed twice if there is no reservation.(For Books)
3. Borrowers may have 4 items on loan with the loan period of 7 days.The items can not be renewed. (For Non-Books)
4. Please refer to《[Tamkang University Library Loan Policy](http://www.lib.tku.edu.tw/uploads/archive_file_multiple/file/55f6351f4eae355740001d1b/%E6%B7%A1%E6%B1%9F%E5%A4%A7%E5%AD%B8%E8%A6%BA%E7%94%9F%E7%B4%80%E5%BF%B5%E5%9C%96%E6%9B%B8%E9%A4%A8%E9%A4%A8%E8%97%8F%E8%B3%87%E6%96%99%E5%80%9F%E7%94%A8%E8%BE%A6%E6%B3%95.pdf)》