



論文上傳注意事項 **Guideline for Dissertation & Thesis submission**

淡江大學圖書館
TKU Library

2021/4/30

論文封面

Front Cover



一、封面頁各項資訊位置需正確

1. Thesis should be bound in the prescribed format

淡江大學中國文學學系碩士班

碩士論文

指導教授：蔡造珉 博士

高柏園 博士

蒲松齡《聊齋志異》影視改編之研究——
以〈小翠〉為範疇

研究生：陳筱涵 撰

中華民國 108 年 1 月

淡江大學商管學院

經營管理全英語碩士學位學程碩士論文

A THESIS FOR MASTER OF ARTS

MASTER'S PROGRAM IN BUSINESS AND MANAGEMENT

(ENGLISH TAUGHT)

TAMKANG UNIVERSITY

指導教授：李旭華 教授

Advisor: Prof. Lee, Hsu-Hua

Co-Advisor: Dr. Sobol Mor

台灣-以色列創新技術轉移商業關係之研究

The Study of Taiwan-Israel Business Relations Through Innovation and
Technology Transfer

研究生：段米雪撰

Graduate Student: Duani Michelle

中華民國 110 年 1 月

January, 2021

01

研究生姓名後要加「撰」，
書背也要有「撰」。

**The word “撰” need to add
behind student's name in
cover page and spine**

02

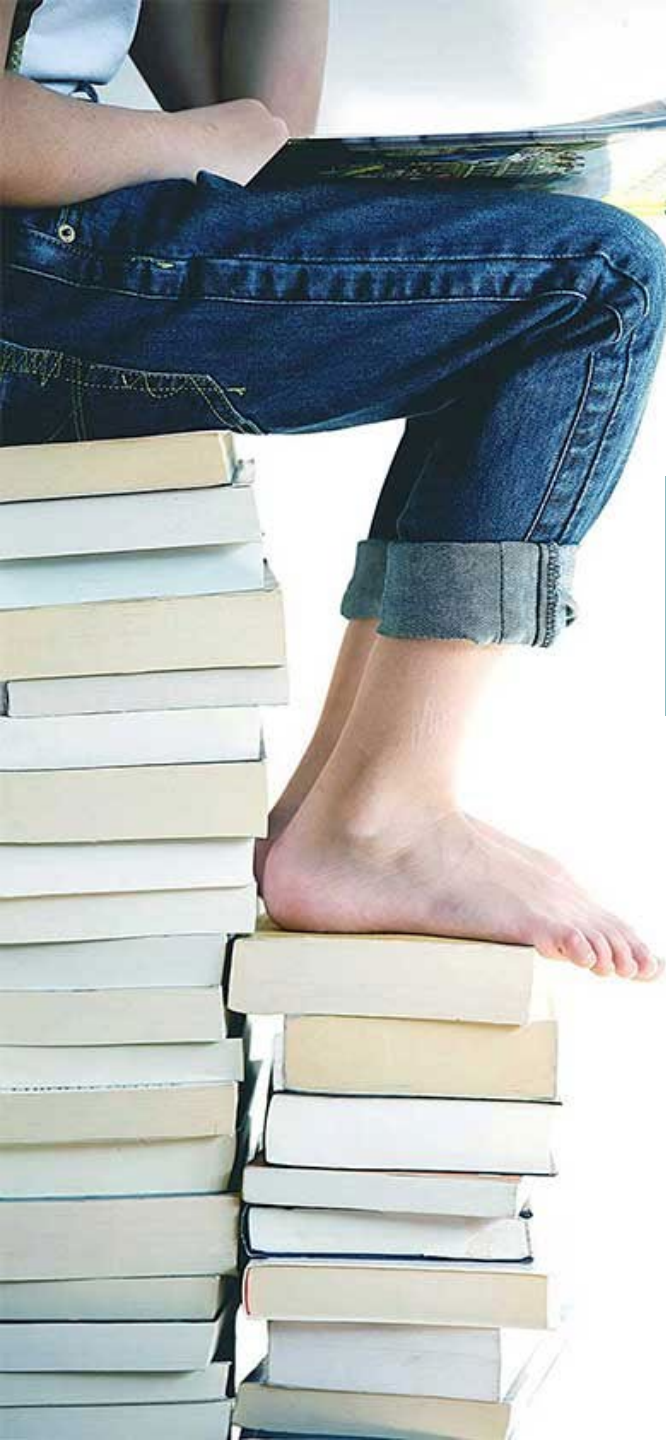
畢業年度日期固定
**The date of graduation
year is fixed**

◆ 中華民國110年6月
◆ June, 2021

表單

Important Forms





二、各式表單皆需為最新版

2. All forms in the thesis required the “Latest Version”

表單(Form)

- ◆ 碩士班/碩士在職專班/博士班學位考試委員簽名單
(Oral Defense Form certified by the oral Examination Committee)
中文/英文 提要 (Abstract both in Chinese and English)

注意(Notes)

- ◆ 需使用**教務處註冊組編訂的最新版**表單
(Make sure the “Latest Version” forms compiled by the Registration Division of the Academic Affairs Office.)
- ◆ 表單上的內容及表單編號，**不能刪除**
(Don't delete any content & form number on the form)

不可刪除的資料

Undeleteable data



三、個資說明、表單編號、外框不要刪除

3. Don't delete the description of the information, the form number, and the frame of the form.

經本委員會審議，認為符合碩士資格標準。

學位考試委員會 主任委員 (簽章)

委員

中華民國 年 月 日

※依本校個人資料管理規範，本表單各項個人資料僅作為業務處理使用，並於保存期限屆滿後，進行銷毀。

表單編號：ATRX-Q03-001-FM042-02

關鍵字：

※依本校個人資料管理規範，本表單各項個人資料僅作為業務處理使用，並於保存期限屆滿後，進行銷毀。

表單編號：ATRX-Q03-001-FM030-03

Graduate date: Degree conferred:

Double space

Name of student: (In English) Advisor:

Double space (In Chinese)

Abstract:

According to "TKU Personal Information Management Policy Declaration", the personal information collected on this form is limited to this application only. This form will be destroyed directly over the deadline of reservations.

表單編號：ATRX-Q03-001-FM031-02

英文摘要

English Abstract

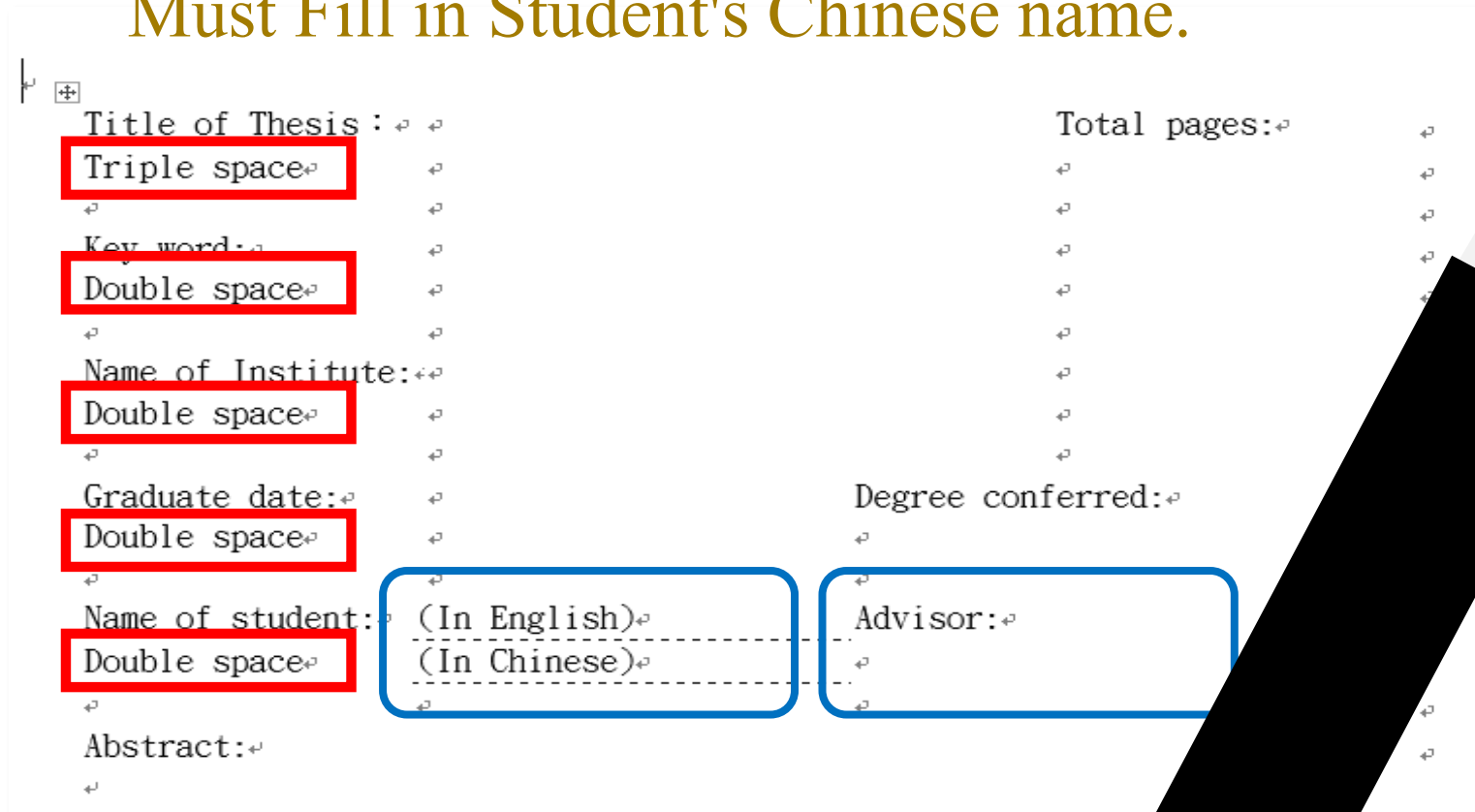


- 因為格式設定的關係，有的會出現間隔標示說明（如圖紅框字），可將其刪除

Because of the format setting, sometimes the interval mark description (shown as the red box) will show up, which can be deleted。

- 學生的中文姓名要填寫

Must Fill in Student's Chinese name.



Form fields and annotations:

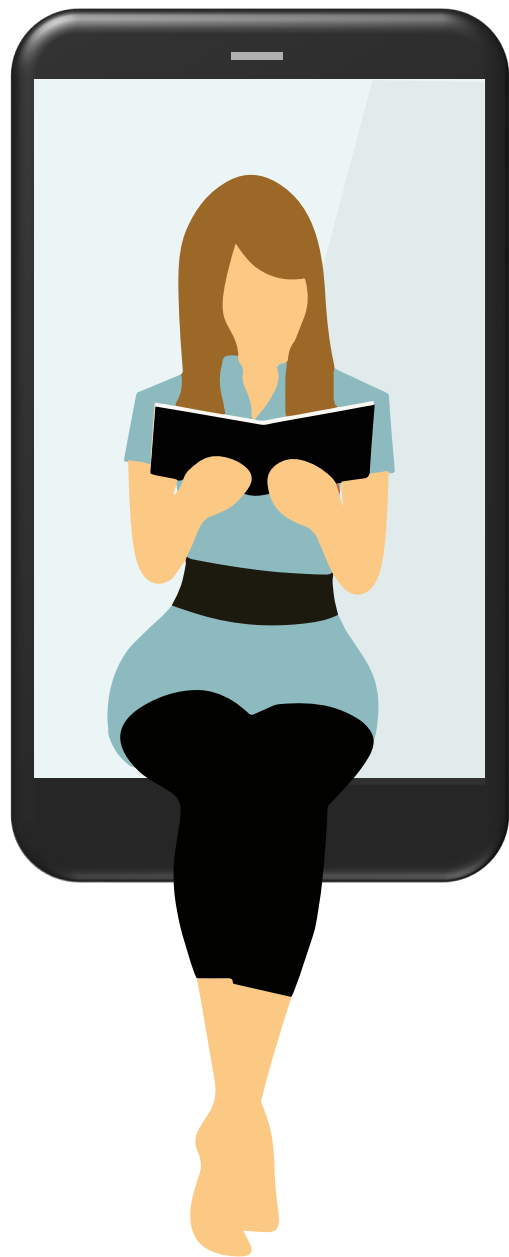
- Title of Thesis: Triple space
- Key word: Double space
- Name of Institute: Double space
- Graduate date: Double space
- Name of student: (In English), (In Chinese)
- Abstract:
- Total pages:
- Degree conferred:
- Advisor:



電子檔上傳(前)

Before upload electronic file





電子檔上傳前需確認

Please check the electronic files before uploading

- ✓ 完成浮水印，大小為6~7公分
With Watermark
(the size limited on 6-7 cm)
- ✓ 已保全
With Password Protection
- ✓ 如何處理？點我
- ✓ How to do ? Read Me

A close-up photograph of a person's hand holding a silver smartphone. The person is wearing a dark suit jacket over a light blue dress shirt. The background is dark and out of focus. Overlaid on the lower half of the image is text in Chinese and English.

申請延後公開

Delaying Public Access of a Thesis/Dissertation



- 若論文涉及專利、機密或其他依法事項，需延後公開，請填寫：

淡江大學學位論文延後公開申請書 或
國圖延後公開申請書

1. 請填寫表單並經指導教授親筆簽名、系所主管簽章後(或蓋系章)，至圖書館辦理，完成變更後再提交審核。
2. 國圖延後公開申請書請務必要裝訂於正本論文中，位置在「淡江大學學位論文授權書」之前。

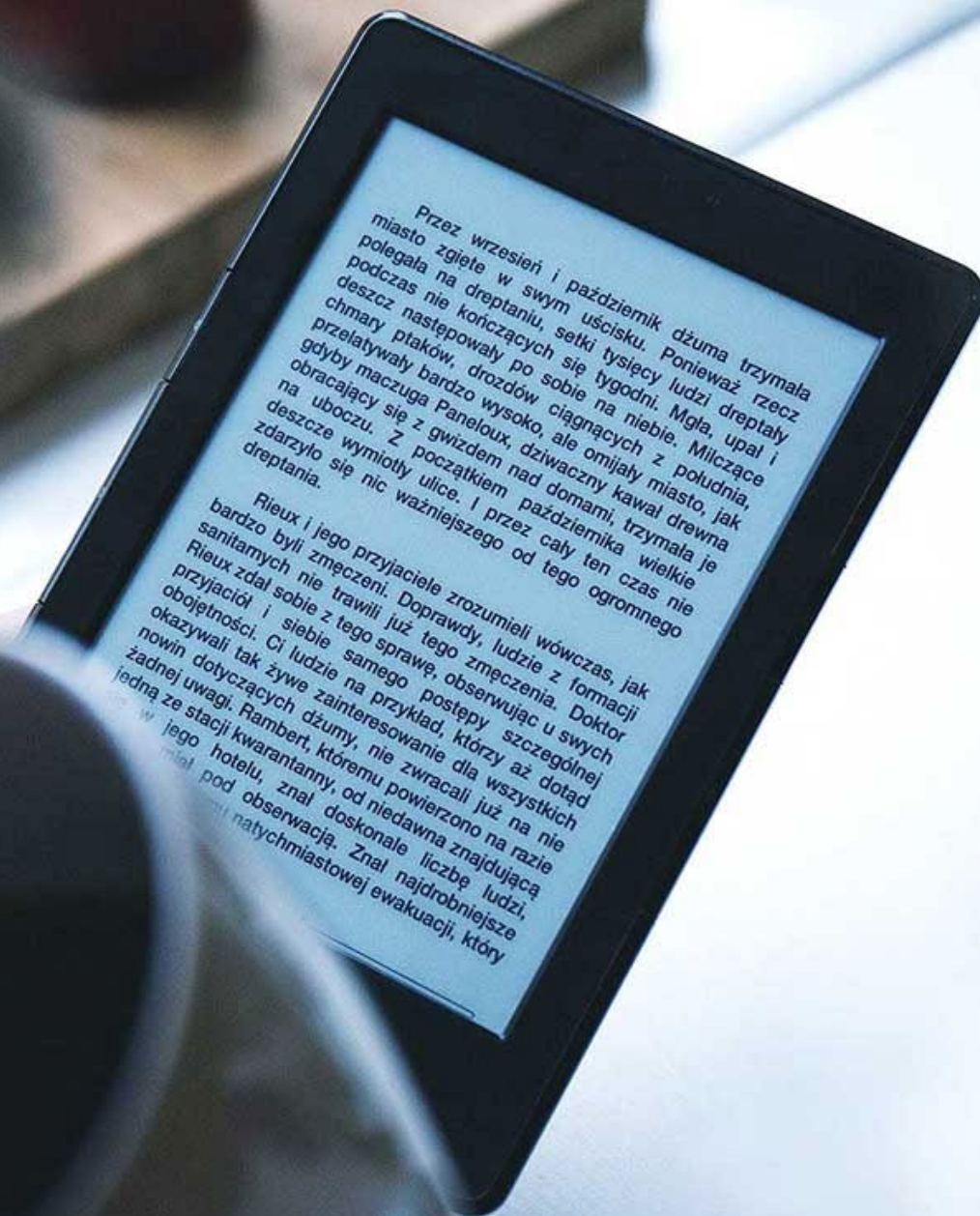


- If, however, the content of the thesis/dissertation involves confidential information, patent matters, or is not permitted to be provided on statutory grounds, the author can apply to delay or prevent public access. He/she must fill in the required Application form for Thesis Publication Postponement(TKU) or Application for Embargo of Thesis/Dissertation(National Central Library) . Both of these forms need to be signed by the advisor and the director of the Department.
- The Application for Embargo of Thesis/Dissertation (National Central Library) needs to be inserted before TKU Copyright License Agreement 江大學學位論文授權書) in the original copy of your thesis/dissertation.

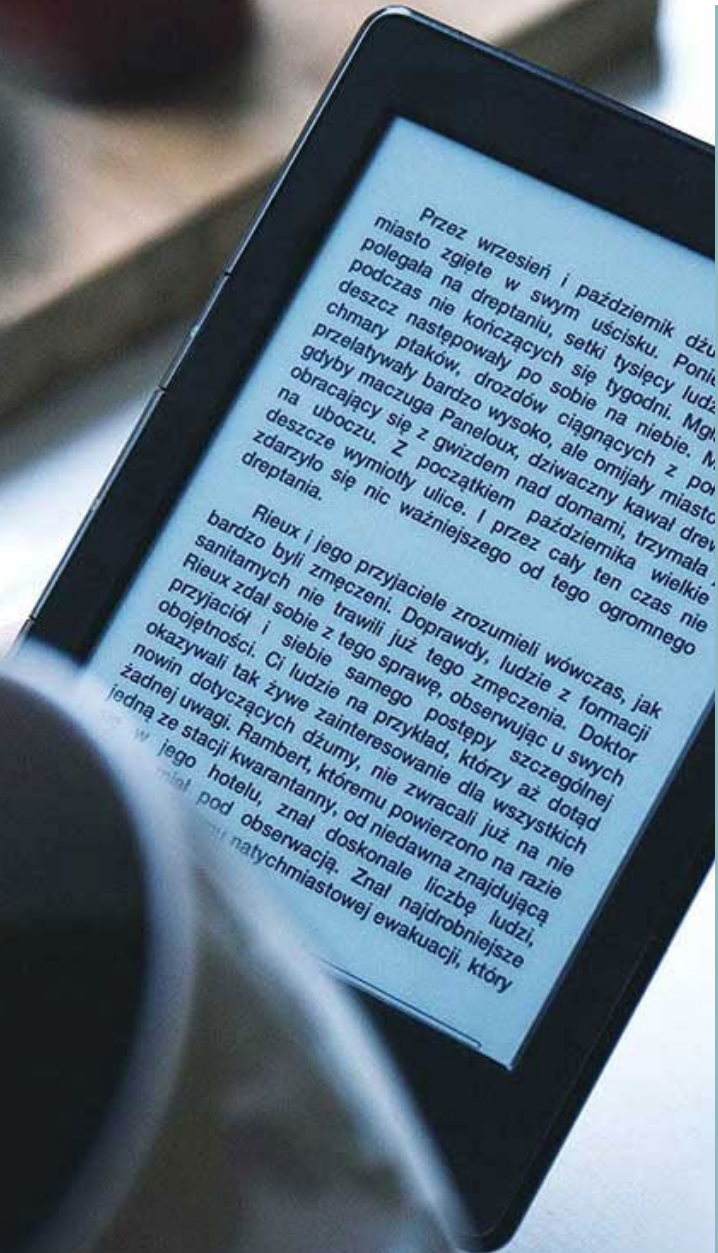
A person wearing a dark suit and a light blue shirt is holding a silver smartphone in their right hand. The background is dark and out of focus.

前往圖書館繳交論文 之前

Before handing in thesis/Dissertation **to**
the library



- 確認系所助理已經審核通過，印出授權書且內容已無問題並送裝訂。
- 帶齊**一本正本**（**簽名都是親簽**）與**兩本影本**
- 額外列印一張**不須裝訂**在論文的**授權書**，親簽後與紙本論文帶至圖書館
- 正本於圖書館查核並蓋章後，歸還給研究生以便繳交至教務處
- 不論是本人來，或是委託辦理，請記得攜帶可編輯的電子檔。以便審核時如有發現問題，可立即修正處理，並重新上傳電子檔至論文系統。
- 委託代辦者，務必留意文件須由作者親筆簽名。



1. Make sure there is no error in the thesis/dissertation, after the department's assistant has reviewed it. Afterward, you can print out 「TKU Copyright License Agreement(江大學學位論文授權書)」 from the ETDS system. (This document needs to be bound to the thesis/Dissertation and also be signed by the author.
2. Bring the “Original hard-copy” (each form of the original copy need to be signed by the author) and two photocopies.
3. After Librarian checks the original thesis / Dissertation and makes a stamp, this thesis would be returned to the student for submission to the Academic Affairs Office.
4. Print one more copy of 「TKU Copyright License Agreement(江大學學位論文授權書)」, that doesn't need to be bound with the thesis. It also needs to be signed by the author and carrying it to the library for reviewing at the same time.
5. Regardless of whether it is handled in person or by someone else (The power of attorney must be signed), please bring an editable electronic file of the paper, in case need to revise it during the review.
6. If handled by someone else, ensure that the "Power of attorney" should be signed by the author.

Thesis/Dissertation submit service

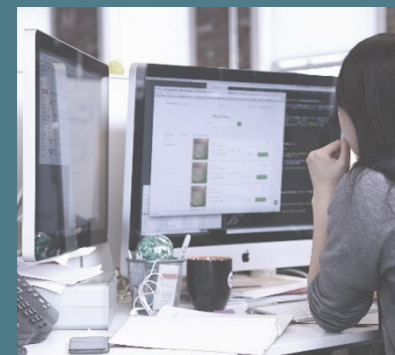
學位論文繳交服務

👁 瀏覽人次: 12293



01_上傳提交審核

- 學位論文格式規範說明
 - 上傳電子學位論文前請詳閱「[淡江大學學位論文服務流程說明](#)」及「[論文繳交常見問題\(Q&A\)](#)」
 - 論文撰寫請參考「[淡江大學研究生碩博士論文撰寫格式要點](#)」。
 - [中文提要表單](#)、[英文提要表單](#)
 - 電子檔案格式問題請參閱「[電子檔轉檔說明](#)」、下載浮水印 、
- 「[電子學位論文](#)」上傳說明會



A child wearing a blue and black striped sweater is sitting at a dark table, interacting with a tablet. The child's hands are visible, touching the screen. The background is slightly blurred, showing a wooden cabinet.

若需諮詢 請洽：
Further Questions?
Contact us:

圖書館數位資訊組
Digital System Section / Library
02-26215656#2487
dss@mail.tku.edu.tw