

**Tamkang University
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(ETD) Submission**

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Formatting of Electronic Thesis/Dissertation (ETD) contents



- **ETD File processing**
 - **File converting**
 - **Add the watermark to PDF**
 - **File protection setting**
- **Process of Submitting ETD**
- **Types of Authorizing ETD**

The contents and sequence of thesis binding are as follows:



The contents include:

1. title page,
2. National Library Dissertation Postponement of publication application (no application can be exempted),
3. Authorization letter for dissertation/thesis of Tamkang University,
4. Oral examination committee signature sheet,
5. Acknowledgements (exempt if not available),
- 6-7. Chinese abstract and English abstract,
8. Table of Contents : including page numbers, list of figure, and list of tables, references and appendices), Body text,
9. References" (reference format customized by each department),
10. appendix(optional).

Binding order:

All of above shall be bound according to the serial number. Serial numbers 2 and 5 may not necessary(exempt if not available), and serial number 2 shall only be bound in the original paper (the original refers to the paper bound with the list signed by the oral examination committee members)

Binding order:



1 Title page

淡江大學(系、所名稱)碩士論文
指導教授：
(論文題目)

研究生： 撰
中華民國 年 月

2 National Library Dissertation Postponement of publication application (exempt if not available)

【附件三】 國家圖書館學位論文延後公開申請書
Application for Embargo of Thesis/Dissertation

申請日期：民國____年____月____日
Application Date: (YYYYMMDD)

申請人姓名 Applicant Name	學位類別 Graduation Degree	<input type="checkbox"/> 碩士 Master 碩士學位 Master Degree	畢業學系 Graduation Dept. (YYYYMM)	民國____年____月
學校名稱 University	系所系組 School/Organization			
論文名稱 Thesis/Dissertation Title				
延後公開原因 Reason for embargo	<input type="checkbox"/> 涉及機密 Contains information pertaining to the secret. <input type="checkbox"/> 專利事項、申請案號： Filing for patent registration. Registration number: <input type="checkbox"/> 依法不得提供、請說明： Withheld according to the law. Please specify.			
申請理由 Opinion	<input type="checkbox"/> 本論文延後公開 Delay public access to the printed copies of my thesis, but leave the online bibliographic record open to the public. <input type="checkbox"/> 電子資料延後公開 Delay public access to online bibliographic record of my thesis.			
公開日期 Delayed Until	民國____年____月____日 (YYYYMMDD)	<input type="checkbox"/> 不公開 Prohibited from public access.		

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3 Authorization letter for thesis of Tamkang University

淡江大學學位論文授權書

授權號碼: 00-110-00000001-1

學生姓名：王一
論文題目：000
學位：碩士
申請院所名稱：文學部 中國文學系碩士班
指導教授姓名：107 年 劉澤強
授權日期：000

授權事項：
 校外館本論文公開條件設定：
 1. 校外館本論文延後公開(至2024/10/31)
 校外館本館後公開原因：申請專利
 電子館全文校外授權設定：
 及簽人
 (授權無效授權申請(含 淡江大學內))
 (授權無效授權 淡江大學校內外)
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4 Oral examination committee signature sheet

學系 研究所碩士班	君所提之論文
(題目)	
經本委員會審議，認為符合碩士資格標準。	
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委員 _____	
中華民國 _____ 年 _____ 月 _____ 日	
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- ◆依不同身份(碩士、碩專、博士)使用不同表單
- ◆表單下方個資聲明及編號不可刪除

Binding order:



5 Acknowledgements (exempt if not available)

謝辭



6 Chinese Abstract

論文名稱： 頁數：
校系(所)組別： 復江大學 學系(研究所) 組
畢業時間及提要別： 學年度第 學期 學位論文提要
研究生： 指導教授：
論文提要內容：

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7 English Abstract

Title of Thesis: Total pages:
Triple space

Key word:
Double space

Name of Institute:
Double space

Graduate date: Degree conferred:
Double space

Name of student:(In English) Advisor:
Double space (In Chinese)

Abstract:

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- ❑ The personal information declaration and number at the bottom of the form cannot be deleted

Binding order:



8 Table of Contents : including page numbers, list of figure, and list of tables

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Binding order:



9 Body text (Every chapters)

第一章 緒論

§1-1 研究動機與目的

樁筏基礎(Pile Raft Foundation or Combined Pile Raft Foundation, CPRF)係由筏式基礎和樁基礎結合在一起的結構。樁基礎，其作用於確保結構物的穩定性和正常使用。而筏式基礎，其作用可視為樁大的聯合基腳，增加其基礎的荷載力。但如果液態土壤軟弱的情況下可能發生土壤液化，或是受地下水和沉陷導致結構物不穩定，而造成基礎變形，此時可使用樁基礎來抵抗其不足之因素。故有結合樁基礎與筏式基礎的優點，不單可以提升基礎的使用性和強度，更可以在經濟上減少成本。該項結構系統已成為台灣基礎構造設計的主流基礎構造型式之一，對於高樓和大型建築物的設計極有貢獻。樁筏基礎運用可使建築物耐震和抗風能力增加。其應用廣泛，從其樁筏基礎的力學行為和設計分析等研究獲得台灣土木工程界重視。

傳統樁基礎設計多以群樁(grouped piles)承載力為重點，忽略其筏基影響。一般設計可由控制基樁垂直向荷載以及側向變形基礎控制在彈性範圍內，這

10 References

參考文獻

1. Small, J.C. and Zhang, H.H. (2001). "Behavior of Piled Raft Foundations Under Lateral and Vertical Loading.", *The International Journal of Geomechanics*
2. Anhtuan Vu, Duophong Pham, Tuonglin Nguyen and Yu He (2014). "3D Finite Element Analysis on Behaviour of Piled Raft Foundations." *Applied Mechanics and Materials* Vols. 580-583
3. Abderrezzaq, A., Badelon, F., Sung, H.K. and Poulos, H.G. (2011). "Foundation design of the 151 story Incheon Tower in a reclamation area.", *Geotechnical Engineering*, 42(2), 85-93.
4. Burland, J.B. (1995). "Piles as settlement reducers", *Procs., 18th Italian Congress on Soil Mechanics*, Pavia, Italy.
5. Chang, D.W., Cheng, S.H. and Wang, Y.L. (2014). "One-dimensional wave equation analyses for pile responses subjected to seismic horizontal ground motions." *Soils and Foundations*, 54(3), 313-328.

11 Appendix (exempt if not available)

附錄 本研究問卷

各位先進您好：

本問卷係由淡江大學企業管理研究所為探討「高績效人力資源管理對於員工投入與工作績效之影響，以個人與組織適配性為中介調節變項」所研擬，請就您的認知與工作經驗填寫。本問卷為匿名填寫，所有資料僅供學術分析使用，絕不對外公開，個別資料亦將絕對保密，請安心作答。懇請您撥冗協助填寫問卷，您的協助將是本研究成功於否的重要關鍵，在此先送上最誠摯的謝意。

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- 5-3淡江大學學生出國修習學分規則
- 5-13淡江大學學分抵免規則
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- 5-22淡江大學研究生學位考試辦法
- 5-30淡江大學研究生論文指導教授遴聘規則
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- 5-45淡江大學教師繳交成績規則
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- 5-48淡江大學必修科目學分替代規則
- 5-56淡江大學研究生碩博士論文撰寫格式要點 4
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- A-研究生學位考試相關表格
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- A3-淡江大學博士學位候選人資格考核成績通知單 ATRX-Q03-001-FM037
- A2-淡江大學研究生論文題目總表 ATRX-Q03-001-FM029
- A4-淡江大學研究生學位考試申請表 ATRX-Q03-001-FM040
- A5-淡江大學碩士班學位考試委員名冊 ATRX-Q03-001-FM044
- A6-淡江大學博士班學位考試委員名冊 ATRX-Q03-001-FM043
- A7-淡江大學研究生學位考試評分表 ATRX-Q03-001-FM034
- A8-淡江大學研究生學位考試成績通知單 ATRX-Q03-001-FM035
- A9-淡江大學碩士班學位考試委員簽名單 ATRX-Q03-001-FM032
- A10-淡江大學碩士在職專班學位考試委員簽名單 ATRX-Q03-001-FM042
- A11-淡江大學博士班學位考試委員簽名單 ATRX-Q03-001-FM039
- A12-淡江大學研究生中文論文提要 ATRX-Q03-001-FM030
- A13-淡江大學研究生英文論文提要 ATRX-Q03-001-FM031
- A14-國家圖書館學位論文延後公開申請書
- A15-國家圖書館學位紙本論文抽換申請書
- B-申請成績單及名次證明相關表格
- B1-淡江大學英文成績單申請表 ATRX-Q03-001-FM020
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【淡江大學研究生英文論文提要】

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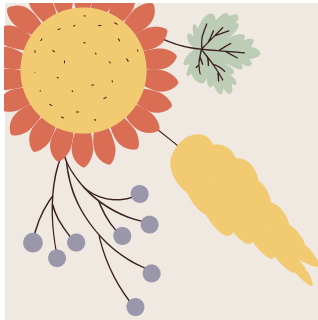
3

4



ETD File Processing

- **File Converting**
- **Add the watermark to PDF**
- **File Protection Setting**



Steps of Converting WORD to PDF

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- **Upload The complete PDF file** : Including Title page, Chinese Abstract, English Abstract, Table of contents, Body text, and References, etc. (Please follow the regulations of these format)

Conversion :

- **-Method One (for thesis/dissertation in several Word files) :**
 - check the chapter number → convert the Word files into PDF files → combin all the PDFs into a PDF → upload the final PDF.
- **-Method Two (for thesis/dissertation in one Word file) :**
 - check the chapter number → convert it into PDF file → upload it.
- **Tips : After converting all files, make sure there are no missing or repeated chapter and page numbers.**



convert to PDF

The image illustrates the steps to convert a Word document to a PDF file. The document is titled "淡江大學論文上傳說明會_示範文章 - Word". The "Save As" dialog box is open, showing the file name "淡江大學論文上傳說明會_示範文章" and the file type "PDF". The "Save" button is highlighted.

1. Click the Save icon in the top-left corner of the Word ribbon.

2. Click "另存新檔" (Save As) in the left-hand menu.

3. In the "另存新檔" dialog box, click the "檔案名稱(N):" field to edit the file name.

4. In the "另存新檔" dialog box, click the "儲存(S)" button to save the document as a PDF.

File conversion instructions

Merge several PDF files

The image illustrates the steps to merge multiple PDF files in Adobe Acrobat Pro DC. It consists of three screenshots and a table of files.

Step 1: The 'Tools' menu is highlighted in the top navigation bar.

Step 2: The 'Merge Files' (合併檔案) option is highlighted in the 'Build and Edit' (建立與編輯) section.

Step 3: The 'Add Files' (新增檔案) button is highlighted in the merge workflow screen.

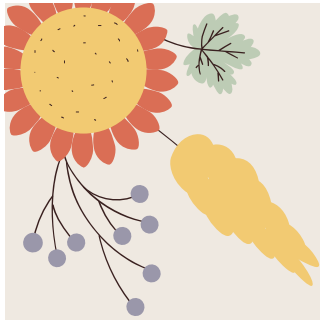
Step 4: The 'Add Files' (新增檔案...) button is highlighted in the 'Merge Files' toolbar.

Step 5: The 'Options' (選項) menu is highlighted in the toolbar.

Step 6: The 'Merge' (合併) button is highlighted in the toolbar.

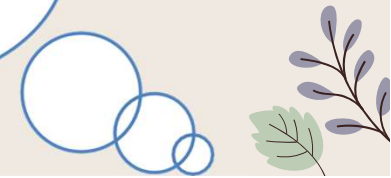
名稱	頁面範圍	大小	修改日期	檔案書籤
淡江大學論文集	所有頁面	184.87 KB	2021/11/5 下午 04:35...	淡江
論文目錄.pdf	所有頁面	184.87 KB	2021/11/5 下午 04:35...	論文目錄
參考文獻.pdf	所有頁面	184.87 KB	2021/11/5 下午 04:35...	參考文獻

示範軟體版本：Adobe DC



After file converting is done,
please check the file again!

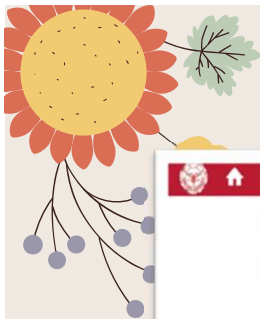
- Can the file be opened normally ?
- Are the entire thesis/dissertation converted into a PDF file ?
- Is there any garbled text ?
- Is the chapter page number same as the page number written on the table of contents ?



Add the Watermark to PDF

The screenshot shows the library website interface. A blue box highlights the 'ETD Service System' menu item in the 'Apply Online' dropdown. A callout box points to this item with the text 'Download water mark'. Below the callout, a list of links is shown under the heading '論文撰寫相關文件' (Thesis Writing Related Files):

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- 電子檔保全加密說明
- 電子檔加浮水印說明
- 浮水印 word / pdf**





Add the Watermark to PDF

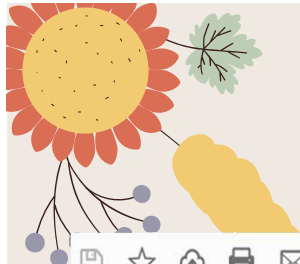
Electronic thesis: It need to upload to " Electronic Dissertation/Thesis Service System" of TKU in accordance with the school regulations.

Notice :

- 1.The electronic file must be uploaded as a pdf file. If the manuscript is divided into multiple files, it must be merged.
- 2.Regardless of the writing format, it must be converted to pdf file format. At the same time, the electronic file must be embedded with the school's watermark and secured with encrypted password before it can be uploaded.
- 3.you can use pdf editing software from Tamkang Software Cloud, if you need help, please contact 02-26215656 #2468.
- 4.you can find watermark from webpage of TKU Library

Or here [浮水印 word / pdf](#)





Add the Watermark to PDF

The screenshot shows the Adobe Acrobat PDF editor interface. The document content is centered and reads:

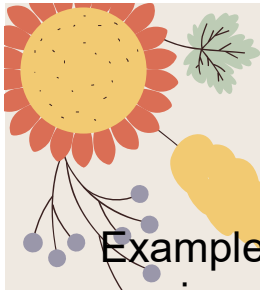
淡江大學未來學研究所碩士班
碩士論文

指導教授: 陳國華

At the bottom of the page, the text "Adobe DC" is enclosed in a red rectangular box.

The interface includes a top toolbar with icons for save, star, share, print, email, and search. A secondary toolbar below it contains options for editing, adding text, adding images, linking, cropping, page numbers, and watermarks. A right-hand sidebar shows a "Format" panel with text and object tools, and a "Properties" panel.





Add the Watermark to PDF

Example: Adobe Acrobat Pro DC version

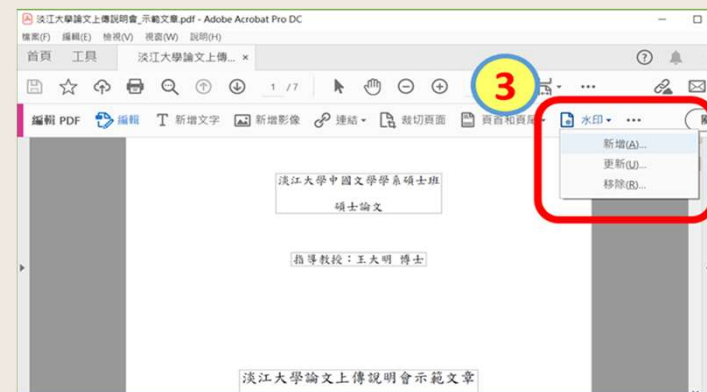
1. Open the PDF file

Tools→Edit

PDF→Watermark→Add Watermark

2. Add file (downloaded watermark) → tick off the scale relative to the target page → click Location: Appear behind page → the watermark position is centered → page range option (select the page from and set the watermark to be inserted Page range).

Notice: the size of watermark should be around 6.5cm



Add the Watermark to PDF

The image shows a software window titled "新增水印" (Add Watermark) with various settings and a preview pane. The settings are as follows:

- 儲存設定(S):** [自訂-未儲存] (Custom - Not Saved)
- 來源 (Source):**
 - 文字(X) (Text)
 - 檔案(F) (File): 淡江大學浮水印.pdf (Tajung University Watermark.pdf)
- 外觀 (Appearance):**
 - 旋轉 (Rotate): 無(E) (None)
 - 不透明度(Y): 100%
 - 相對目標頁面的比例(K) (Relative to target page): 50%
 - 位置 (Position): 看起來在頁面之下(H) (Appear below page)
- 位置 (Position):**
 - 垂直距離(T): 0 公厘 (mm) 從(R) 中心 (Center)
 - 水平距離(Z): 0 公厘 (mm) 從(R) 中心 (Center)

The preview pane on the right shows a sample page with a watermark. A yellow box with red text says: "Please insert the watermark from the Chinese abstract".

Numbered callouts (1-9) highlight specific UI elements:

- 1: File selection area
- 2: Font settings
- 3: Appearance options
- 4: Position settings
- 5: Rotation options
- 6: Relative to target page checkbox
- 7: Position settings
- 8: Page range selection dialog
- 9: Confirm button



File protection settings

1. Open PDF
2. Tools→Protect→Advanced Options→Encrypt with Password
3. Restrict editing and printing of documents →
Printing allowed: high resolution →
Allowed changes: None →
 Enable the text access for screen reader device for the visually impaired →
Change permissions password (you can enter it yourself) →
 - Encrypt all document contents

淡江大學論文上傳說明會_示範文章.pdf - Adobe Acrobat Pro DC

淡江大學論文上傳...

保護與標準化

保護 標記密文 PDF 標準

開啟 新增 新增

淡江大學論文上傳說明會_示範文章.pdf - Adobe Acrobat Pro DC

首頁 工具 淡江大學論文上傳...

保護 以密碼保護 移除 進階選項 關閉

1 密碼加密
2 認證加密

文件安全性(S)
安全性內容(C)
建立安全性信封(E)...

淡江大學中國文學學系碩士班
碩士論文
指導教授：王大明 博士

套用新安全性設定

您確定要變更此文件的安全性嗎？

不再顯示此訊息(N)

是 取消

File protection settings

The image shows two overlapping windows. The background window is the Adobe Acrobat 'Password Security' dialog box, and the foreground window is a PDF viewer showing a document with a 'Save' button highlighted.

Notice : Don 't use "Require a password to open the document"

When completed, please remember to click "Save"!

5 限制編輯和列印文件。如果需要變更這些設定，您需要輸入密碼(P)。

允許列印(N): 高解析度

允許變更(W): 無

啟用複製文字、影像和其它內容(E)

為視力不佳者啟用螢幕閱讀程式裝置

變更權限密碼(P): [password field] (Password customization)

6 加密所有文件內容(L)

加密除元資料以外的所有文件內容 (相容於 Acrobat 6 和更高版本)(M)

僅加密檔案附件 (相容於 Acrobat 7 和更高版本)(F)

7 [確定] [取消]

淡江大學論文上傳說明會_示範文章.pdf (已保護) - Adobe Acrobat P...

淡江大學論文上傳...

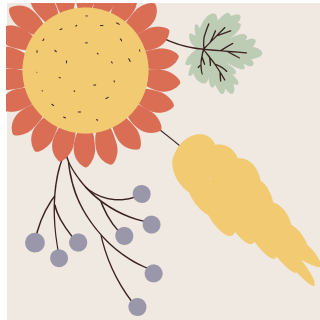
保護 以密碼保護 移除隱藏的資訊 進階選項

指導教授：王大明 博士

淡江大學論文上傳說明會示範文章
Submission of Theses/ Dissertations



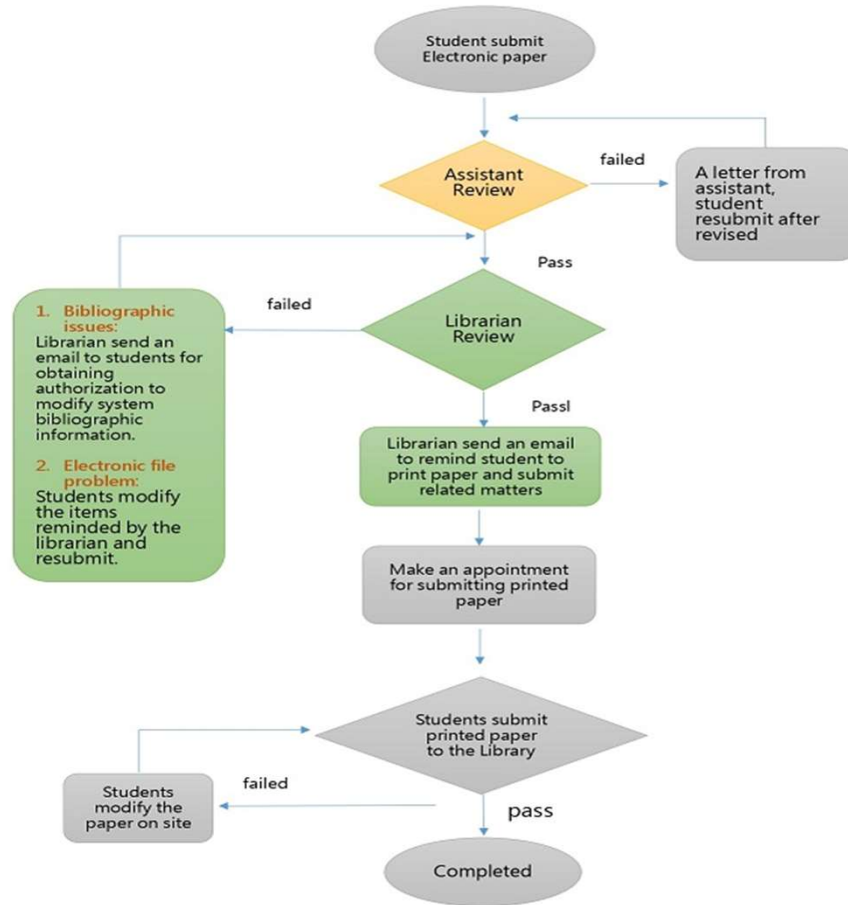
Process of Submitting ETD



Paper submission and review process

Dissertation/Thesis submission flow chart

110.11.18



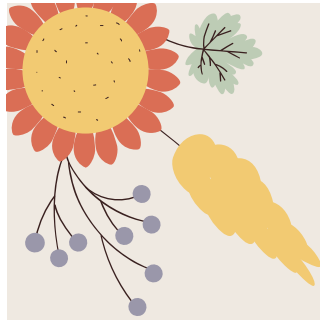


Link to ETD Service System from library homepage

The screenshot shows the library homepage with a navigation menu. The 'Apply Online' menu is expanded, showing the following options:

- Request for Priority Processing
- Online registration System
- Course Reserves Request
- RapidILL Service
- Reading Corner Lending
- Suggest a Purchase
- Space Registration System
- ETD Service System (highlighted with an orange arrow)

Other visible elements include a 'COVID-19 Page' banner, a 'Quicklinks' section with items like 'COVID-2019 Prevention Page', 'Languages learning', 'Forms', 'Library Tutorial Registration', 'Interlibrary Loan', and 'Intercampus Loan'. A 'News & Events' section is also visible with dates and titles.



Hand in dissertation/thesis Please log in to the Electronic Dissertation/Thesis Service System of Tamkang University

Teacher · Graduate · Undergraduate · Staff · Alumni · Guest
Sitemap

淡江大學 覺生紀念圖書館
TKUL TAMKANG UNIVERSITY CHUEH SHENG MEMORIAL LIBRARY

Home · TKU · Sitemap · Chinese

About | Search & Find | Services | Resources | Help | Forms | **Apply Online** | News & Events | Outreach | Renew

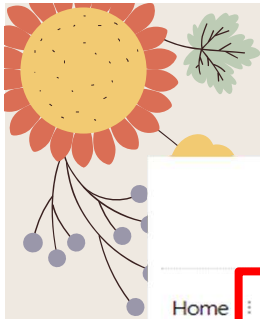
Notice | Catalog | Discovery | Ebooks | Journals | Multimedia | D

— For the information on the new coron
COVID-19 Page
Click on to fir

- > Request for Priority Processing
- > Online registration System
- > Course Reserves Request
- > RapidILL Service
- > Reading Corner Lending
- > Suggest a Purchase
- > Space Registration System
- > ETD Service System**

HOURS | MY ACCOUNT | FACEBOOK | CONTACT US

[www/en/etdsystem/submit/submitLogin](http://www.en/etdsystem/submit/submitLogin)



Dissertation/Thesis submission page



淡江大學電子學位論文服務
Electronic Theses & Dissertations Service

Home : **Submission** : Search : Management

Hi, please pay attention to the following items before submitting your paper.

1. Please read the description of the library's [dissertation submission service website](#).
2. The paper shall be open in accordance with the law. Your paper will be stored in Library for reading in the library, and the electronic file will be provided within the National Library with independent equipment.
3. You can choose to authorize the electronic file to the [Taiwan doctoral thesis k](#) affiliated to the National Library (free authorization), or the database manufacturer authorization).
4. If the paper involves secrets, patents or other legal reasons, and the publication please fill in the application for delayed publication (respectively filled in by the University) and supporting documents after the electronic paper is submitted for sealed by the guiding Professor and department, scan and email the documents to of the library(dss@mail.tku.edu.tw).

Please enter your student number and password of Tamkang University

If you have any questions about certification, please call (02) 2621-5656, turn 2487 or [write](#)

Account :

Password:

Sign in

Clear Form

If the thesis has been submitted, but it needs to be revised or you like to know the progress of the thesis review
Or, after the thesis is reviewed, the authorization letter needs to be reprinted
→ You can log in to the system again to view or modify the information.





Fill in the bibliographic information of the Dissertation/Thesis

Enter the bibliographic information of the paper:

- Title, name, publication year, keywords... etc. (Note: the fields marked with red* are required fields!)
- Please pay attention to the reminder text in each field, be sure to follow and fill it in.

淡江大學電子學位論文服務
Electronic Theses & Dissertations Service

Home | Submission | Search

Sign in | Basic metadata of Thesis/Dissertation | Set up committee members | Upload file | Authorization

Submit for review

System No.	U0002-1811202113470000
*Thesis/Dissertation type	Academic dissertation
*Title (in Chinese)	
*Title (in English)	
Institution	Tamkang University
*College	College of Engineering
*Department/ Faculty	Department of Civil Engineering
Other Division	
Other Division Name	
Other Department/Institution	
*Year of Graduation	110
*Semester	1
*PublicationYear	111
*Author's name (in Chinese)	
*Author's name (in English)	(First Name Last Name. For example: Ming-Wen Li 李明文)
ORCID	ORCID/ Example : 0000-0001-4401-9821
*E-Mail address	For receiving the notification of submission result, please make sure your e-mail is correct, thank you! E-mail is only for sending notification, will not be open to public.

Those who graduate this semester, choose First semester of 110 academic year Publication year 111

Fill in the usual mailbox



Notice :

You can save it temporarily, and the system will keep the information for 30 days. Remember to return to the system to continue the thesis submission work, otherwise the data will be purged automatically!

A screenshot of a web form interface. On the left, there are two sections: '*References' and 'Notes'. The '*References' section contains a large, empty text area. The 'Notes' section contains a smaller, empty text input field. At the bottom of the form, there are two buttons: a blue 'Next' button and a grey 'Save' button. The 'Save' button is highlighted with a red rectangular border.

The "temporary save" button is placed at the bottom of the page





Enter the list of oral exam members

Fields with * are required fields :

The system defaults to Three oral examination committee members.

If there are more than the preset number of members, you can click on "Add" bottom for more.

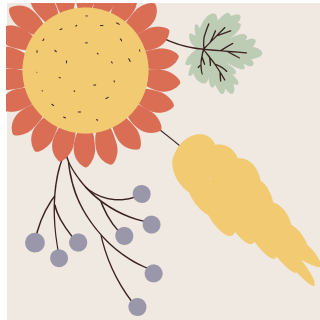
A screenshot of a web form titled "Set up committee members" with a progress bar at the top showing steps: "Sign in", "Basic metadata of Thesis/Dissertation", "Set up committee members" (current step), "Upload file", and "Authorization". Below the progress bar is a "Submit for review" button. The main form area contains three identical sections for "Committee member1", "Committee member2", and "Committee member3". Each section has fields for: "* Name (in Chinese)", "Name (in English)" (with a note: "(First Name Last Name. For example: Ming-Wen Li 李明文)"), "* Title of Committee Member" (with a dropdown menu showing "- Select -" and a note: "(If you select 'advisor' or 'co-advisor', the email cannot be left blank)"), "E-Mail Address of Committee Member", and "ORCID" (with a note: "Example : 0000-0001-4401-9821"). A red box highlights the dropdown menu in the first section. At the bottom of the form, there is a red-bordered button labeled "Add Another Member" and two buttons labeled "Back" and "Next".



Uploading the theses/Dissertations Files

- Please read things to note carefully when uploading
- Check whether the theses/dissertations have embedded the watermark and encrypted password protection in PDF file
- Click 「 選擇檔案 」 to select the file
- Click 「 upload 」
- Finish the submission
- Please note that the system will rename the file automatically
- Click 「 Next 」 to recheck your PDF file
- Click 「 Next 」 to authorize your thesis/dissertation





Upload

Please read the precautions on the page first.

- Confirm that the paper file is a PDF file with watermark and preservation settings added.
- Click "Browse" to add files, and then click "Upload" to finish uploading the thesis file.
- Don't worry about the file name, because the system will automatically change the default numbering rule name

The screenshot shows the web interface for uploading a thesis. At the top, there is a header with the TCU logo and the text "淡江大學電子學位論文服務" and "Electronic Theses & Dissertations Service". Below the header, there is a navigation bar with the following steps: "Home", "Submission", "Search", "Sign in", "Basic metadata of Thesis/Dissertation", "Set up committee members", "Upload file" (highlighted in dark blue), and "Authorization". Below the navigation bar, there is a "Submit for review" button. The main content area contains "Notes for uploading papers:" followed by a link to "the dissertation / thesis submission service" and the instruction "Please upload files!". At the bottom, there is a form with a text input field labeled "Upload PDF", a "Browse" button, an "Upload" button (highlighted in blue), and a "Back" button. Red boxes highlight the "Browse" and "Upload" buttons.





Two steps for uploading thesis

Upload PDF Browse

Upload **1**

Back



The File You Uploaded Upload Successfully ! U0002-1811202113470000.pdf 2.7MB Delete

Upload Successfully ! Please click the "Next" button to continue the process.

Back **Next** **2**





Process of copyright license agreement



Step 1- License to “ National Digital Library of Thesis and Dissertation in Taiwan”

§ 圖書館論文典藏設定

NCL Authorization of electronic thesis/dissertation full text for free - National Digital Library of Thesis and Dissertation in Taiwan

- Agree to free authorization
 Disagree with free authorization

If you agree to the authorization, select the public time :

- Immediately
 Embargo my thesis/dissertation until

Back

Next





Step 2- License to Tamkang University

Licensing of printed thesis/dissertation

§ Within Campus On-Campus Authorization Setting

On-campus embargo expiration time of printed thesis/dissertation :

- Immediately
- Embargo my thesis/dissertation until

Your embargo reason

- Filing for patent registration.
- Contains information pertaining to the secret. Please specify :
- Withheld according to the law. Please specify :

Note: If you have an application for postponed disclosure within Tamkang University, please complete the postponed disclosure procedures during the assistant review period, and scan those documents(the postponed disclosure application and supporting documents) and mail to Digital Systems Section (dss@mail.tku.edu.tw).





Step 2- License to Tamkang University

Licensing of electronic thesis/dissertation

On-campus Authorization of electronic thesis/dissertation full text

- Agree to authorize TKUIR to be published globally
- Agree to authorize disclosure on campus
- Disagree to authorize

If authorization is granted, please select the public access time of thesis/dissertation

If authorization is granted, please select the public access time of thesis/dissertation

- Immediately
- my thesis/dissertation until

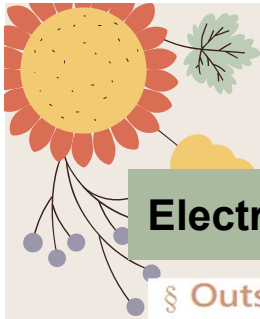
Your embargo reason

- Filing for patent registration.
- Contains information pertaining to the secret. Please specify :
- Withheld according to the law. Please specify :

請選擇論文延後公開項目

- Electronic full text





Step 3- License to outside the campus

Electronic Dissertation / Thesis authorize to Airiti Library of Airiti Inc.

§ Outside the Campus

Release date of your electronic thesis or dissertation Outside Campus to database vendor

Electronic Dissertation / Thesis authorize to Airiti Library of Airiti Inc.

- Yes, I agree to authorize my thesis/dissertation with royalty fee. Please donate my royalty fee to school library as a development fund.
- Yes, I agree to authorize my thesis/dissertation with royalty fee. Please contact me for the royalty fee redeem.
- Agreed to grant my copyright without royalty.
- I refuse to authorize.

Select your time table for public access:

- Open to public access immediately after the date of receiving the signed authorization.
- Open to public access since

Embargo reason : Filing for patent registration.

Contains information pertaining to the secret. Please specify :

Withheld according to the law. Please specify :

If you choose to embargo, choose the postponement items.

- Electronic full text

Back

Next





Paid license, Author receive the royalties

If your contact information changed, please contact library to update. If we can't pay the royalty fee over a year, the royalty fee will donate to the library as a development fund.

E-mail Address	<input type="text"/>
Contact Phone	1. <input type="text"/> 2. <input type="text"/>
Financial account	Bank Code <input type="text"/> <input type="text"/> Branch Account number <input type="text"/> Account name <input type="text"/>
Residence address	<input type="text"/>
Contact Address	<input type="text"/>

Back

Next

- For E-mail, please fill in the commonly used mailbox to receive notification letters.
- If the information is incomplete, wrong, or the change has not been changed, and those who have received the notice of collection but have not received it for more than one year, the money will be automatically donated for the use of the school affairs fund.





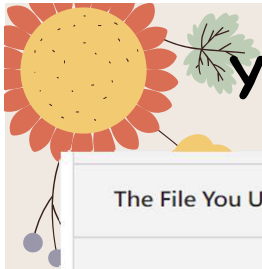
Final steps

1. Final confirmation

The File You Uploaded	U0002-1811202113470000.pdf (2.7MB) Upload your PDF again
The Granted Authorization of Thesis/Dissertation	<p>National Central Library : Agreed to grant my copyright without royalty for NCL and the bibliography and full text electronic files will be immediately published on the Internet after submitting the authorization letter</p> <p>Within Campus : I request to embargo my hard copy thesis/dissertation until 2022-11-01 Agree to authorize to be published globally Duration for delaying release from 2022-11-01. Synchronize delayed electronic full text</p> <p>Outside the Campus : I grant the authorization for the public to view/print my electronic full text with royalty fee and I donate the fee to my school library as a development fund. Duration for delaying release from 2022-11-01. Synchronize delayed electronic full text Change the setting of authorization</p>
<div style="display: flex; justify-content: center; gap: 20px;"><div style="border: 2px solid red; padding: 10px; text-align: center;"><input type="button" value="Submit"/> 2. submit immediately for review</div><div style="border: 2px solid red; padding: 10px; text-align: center;"><input type="button" value="Save"/> OR, 3. temporary storage</div></div>	

Notice : Remember to log out, otherwise the system will stay in temporary storage





You can temporarily store data, but please note

The File You Uploaded	U0002-1811202113470000.pdf (2.7MB) Upload your PDF again
The Granted Authorization of Thesis/Dissertation	<p>National Central Library : Agreed to grant my copyright without royalty for NCL.and the bibliography and full text electronic files will be immediately published on the Internet after submitting the authorization letter</p> <p>Within Campus : I request to embargo my hard copy thesis/dissertation until 2022-11-01 Agree to authorize to be published globally Duration for delaying release from 2022-11-01. Synchronize delayed electronic full text</p> <p>Outside the Campus : I grant the authorization for the public to view/print my electronic full text with royalty fee and I donate the fee to my school library as a development fund. Duration for delaying release from 2022-11-01. Synchronize delayed electronic full text Change the setting of authorization</p>

Submit

Save

Remember! ! If you choose to save temporarily, please return to the system to submit for review within 30 days, otherwise the data will be purged!





After submitted

Home : [Submission](#) : Search

Notice!!

After the thesis is uploaded, it must be reviewed by the assistant of the department, and then continued by the library. Generally, within 5 working days after submission (department + library processing time), a pass/fail notification letter will be sent. If you do not receive it, please check if the email is blocked.

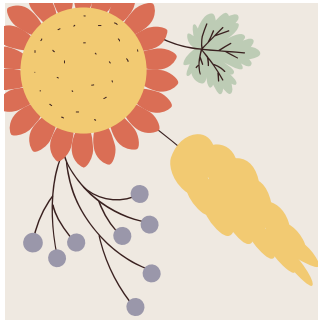
Submission Date	2021-11-18
Submission Status	Under Review
Last Review Date	
Number of Reviews	0

You can log in to the system again to confirm whether the paper has passed the assistant review.

Your dissertation has been submitted for review. If you need to modify it, please click the "Cancel Review" button.

Cancel Review

Sign Out



If you pass the assistant review, you will receive the following letter

Hello,

Your departmental assistant has reviewed your thesis/dissertation.

The new submission workflow is as follows:

- 1. Please wait for library notification to print your thesis/dissertation and authorization form after your departmental assistant has reviewed it.**
- 2. If you need to delay the public access to your thesis/dissertation, please fill in "Application Form for Thesis Publication Postponement" and email the electronic copy (scan or photo) of the application form with supporting document(s) to dss@mail.tku.edu.tw. Then wait for the email notice to print your thesis/dissertation and authorization form.**
- 3. Please refer to URL https://www.lib.tku.edu.tw/zh_tw/helps/ETDS_submission for the detailed submission workflow.**

※ If you have any inquiries, please contact the Digital Systems Section, library, Tel: (02)2621-5656 extension 2487 or E-mail: dss@mail.tku.edu.tw





Things to keep in mind

Please note the due date of
theses submission announced
by departments and Office
of Academic Affairs.

If you have any questions,
please call
(02)2621-5656 #2486



**Thank you
for viewing**

TKU Library

Digital information section

02-26215656 #2487

dss@mail.tku.edu.tw