學位論文繳交檢核表**Thesis/Dissertation Submission Checklist**

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| 項次  item | 檢核內容  Content | 確認check  是(Yes)**V**  / 否(No)**X** |
| 1. | 紙本與圖書館審核通過的電子檔內容一致  The printed thesis/dissertation is consistent with the electronically reviewed copy by the library. |  |
| 2. | 紙本裝訂符合 教務處淡江大學研究生碩博士論文撰寫格式要點  Thesis/Dissertation binding conforms to [淡江大學研究生碩博士論文撰寫格式要點](http://oa.tku.edu.tw/Law.nsf/8a19663a9342a6a748256e6b00446781/69a4b93d313e70ef4825795000302545?OpenDocument) |  |
| 3. | 紙本封面、書背、書名頁、學位口試委員簽名單的論文題名一致  The titles at cover, spine, title page, degree oral examination committee signature form of the printed copy are the same. |  |
| 4. | 紙本論文書背系所名稱、論文題名與封面一致  The department name, thesis/dissertation title on the spine of the printed copy must be consistent with the cover of the printed copy. |  |
| 5. | 口試委員簽名單親筆簽名與授權書親筆簽名兩份單據裝訂在同一本論文中(此本為“正本”，需親自繳交至註課中心。)  Please bind both of the orignal degree oral examination committee signature form and authorization form signed by yourself in the same printed copy (this is called the "original" and shall be submitted to the Center for Registration-Curriculum Development.) |  |
| 6. | 學位口試委員簽名單是否正確，表單下方編號及個資聲明不能刪除  Make sure you are using the correct degree oral examination committee signature form. Please keep the form number and personal information statement at the bottom of the form.  A9-淡江大學碩士班學位考試委員簽名單ATRX-Q03-001-FM032  A10-淡江大學碩士在職專班學位考試委員簽名單ATRX-Q03-001-FM042  A11-淡江大學博士班學位考試委員簽名單ATRX-Q03-001-FM039 |  |
| 7 | 至 紙本學位論文繳交預約系統 預約繳交時間，並依預約時間準時至圖書館繳交 Make an appointment on [Thesis/dissertation submission appointment system](https://info.lib.tku.edu.tw/theses/) for the submission, and go to the library on time. |  |
| 備妥下列繳交文件  Prepare the following documents for submission | | |
| 8. | 紙本論文3份及授權書3份(國圖、淡江、資料庫)  3 paper copies of your thesis/dissertation and 1 copy for each of the 3 types of  authorization(NCL、School、Database) |  |
| 9. | 延後公開申請書及證明文件(紙本，有申請者方須繳交)  Original copy of the application of Postponement of the publication and  supporting documents if appliable. |  |